

**Department of Paleontology & Geology**  
Collections Visit Request Form

Please complete this form regarding your proposed visit to the Paleontology & Geology collections at the Burke Museum. Email completed forms to Geology & Paleontology Collections Manager Katie Anderson (katlande@uw.edu).

**Applicant Details**

Full name	
Title	
Institution	
Address	
Telephone	
Email	
If student, name and email address of supervisor	

**Project Details**

Title of Project	
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**Project Details (continued)**

<p>Brief summary of proposed research, including</p> <ol style="list-style-type: none"><li>1) Objectives of the project</li><li>2) Data to be obtained and methods of analysis</li><li>3) Why the UWBM specimens are necessary for this study</li></ol>	
<p>For destructive sampling requests, please indicate</p> <ol style="list-style-type: none"><li>1) Details of material to be removed for study and proposed method of removal</li><li>2) Lab where processing of samples would occur</li></ol>	
<p>How do you propose that data obtained during the course of this study would be made available? (e.g., publication, MorphoBank submission)</p>	
<p>Please provide a list (here or attached) of UWBM catalog numbers or locality numbers you request access to</p>	

### Details of Proposed Visit

Proposed dates of visit	
Do you need access to 3D surface scanners?	<input type="checkbox"/> Yes, see below <input type="checkbox"/> No  The Burke Museum has two 3D surface scanners (Artec Eva and Artec Space Spider) that can be made available to visiting researchers if scheduled in advance. We do not provide support for 3D data collection.  Note: If yes, you will need to provide a copy of collected 3D surface data to the Burke Museum for our records.
Do you need access to CT scanning facilities?	<input type="checkbox"/> Yes, see below <input type="checkbox"/> No  Please find more information about the University of Washington's CT Facility, including scheduling and rates, here: <a href="https://www.ce.washington.edu/research/facilities/xray">https://www.ce.washington.edu/research/facilities/xray</a>  Note: If yes, you will need to provide a copy of collected CT data to the Burke Museum for our records. Visitors are responsible for packing of specimens under the direction of collection manager and arranging transportation of specimens to the CT facility.
Do you need access to other equipment (photography equipment, microscope, etc.)?	
Do you need fossil prep or wet lab facilities?	
Are there any other details that will help us to best accommodate your visit?	

## Paleontology & Geology Collections Visitor Guidelines

### Museum Access

- Access to collections is available 9 AM – 5 PM on weekdays. Weekend access may be available if requested in advance.
- The paleontology & geology collections, collections and prep workrooms, and some of the wet lab spaces are visible to the public. Glass separates the workroom from the paleontology exhibit area. By requesting to visit, you agree to work in a publicly visible space.
- Key fobs that allow access to the collections area are available to visiting researchers at the discretion of collections staff and museum operations.

### Data and Publications

- We request that you deposit a copy of any 3D data (including surface and CT scan data) collected during your visit for our records.
- If molds and casts are created, we require molds and the first generation cast to be deposited in the Burke collections.
- Specimens will be referred to by their UWBM locality and catalog number in resulting publications. Refer to specimens by their institution code, collection code (PB, IP, or VP) and catalog number (e.g., UWBM VP 99000).
- We request that pdf copies of resulting publications are sent to the collections manager(s) for reference in our database and digital library.

### Personnel

#### Vertebrate Paleontology

- Christian Sidor, Curator (fossil fish, amphibians, reptiles, and birds)
- Gregory Wilson, Curator (fossil mammals and Hell Creek collections)
- Katherine Anderson, Collections Manager

#### Paleobotany

- Caroline Strömberg, Curator

#### Invertebrate Paleontology

- Ron Eng, Collections Manager

#### Staff

- Kelsie Abrams, Fossil Prep Lab Manager
- Jessica Barnett, Collections Facilitator

**Please review the collections visitor guidelines and sign below.**

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Signature of applicant

Date